



**National Association of Housing & Redevelopment Officials**

169 Templar Ave. • Pinckney, MI 48169 [www.minahro.org](http://www.minahro.org)

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## COMMISSIONERS! EXECUTIVE DIRECTORS!

The Michigan Chapter holds exclusive licensing from National NAHRO to offer high-quality NAHRO professional development programs for Commissioners right here in Michigan. Commissioners can obtain the training they need to effectively discharge their responsibilities on the Board and save time without breaking the bank (and the budget) traveling to high-priced venues in other parts of the country.

*Commissioners' Fundamentals and Ethics and the Housing and Community Development Commissioner* trainings are being scheduled to take place in **Inkster, Michigan**.

Completion of both seminars qualifies commissioners to receive certification from NAHRO, as a NAHRO Certified Commissioner (NCC). Participants may attend either seminar at a cost of \$350, or the combined seminars at a cost of \$600.

***Space is limited. Sign up soon!***

**Host: Inkster Housing Commission**

**Dates: November 9-11, 2020**

**Cost: \$600** per person for combined training  
**\$350** per person for individual seminar training  
(lunch included on Thursday and Friday)

**Location: Hosted by: Inkster Housing Commission**  
4500 Inkster Rd.  
Inkster, MI 48141

Accommodations: Attendees will be responsible for their own housing arrangements. Local hotels and numbers:

### **Staybridge Suites Dearborn MI**

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24105 Michigan Ave, Dearborn, MI 48124 • (313) 565-1500

### **Country Inn & Suites by Radisson, Dearborn, MI**

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24555 Michigan Ave, Dearborn, MI 48124 • (313) 562-8900

**Please see attached for curriculum & registration information**



## Commissioners' Fundamentals and Ethics Seminars

*Location:*

### **Inkster Housing Commission**

4500 Inkster Rd.

Inkster, MI 48141

*Schedule - Day One: 12:30 p.m. registration ~ 1:00 p.m.-5:00 p.m. class (Fundamentals p.m.)*

*Day Two: 8:30 a.m. – 5:00 p.m. (Fundamentals – all day)*

*Day Three: 8:30 a.m. – 4:30 p.m. (Ethics - all day)*

*(Continental breakfast and lunch included on Tuesday and Wednesday)*

**Commissioners' Fundamentals (Half Day Monday and All Day Tuesday):** The commissioner has many roles and responsibilities. Participants who attend this session will enhance their understanding of the commissioner's multi-faceted position as an advocate, leader, team-builder, strategist—and more. Among other topics, the course explores the intricacies of board-staff relationships and boundaries. This program provides an excellent training foundation and is designed for new, as well as seasoned commissioners who would like to update their current knowledge. (1.2 CEU)

### **Program Topics:**

- Welcome, Introductions and Expectations, Program Purpose and Objectives
- CE Instructions and Agenda Review
- Diversity in Operations: An Introduction
- Housing and Community Development and Redevelopment Programs: Historical and Current Environment Perspectives
- Board Functions and Individual Commissioner's Roles: An Overview
- Commissioner's Role, Responsibility and Relationships: Community Stakeholders
- Commissioner's Role, Responsibility and Relationships: Stewardship – the Public Trust
- Commissioner's Role, Responsibility and Relationships: Intra-Organizational Issues
- Board Composition and Dynamics: Building Productive and Effective Working Relationships
- Board Governance
- Conclusion: The End of the Beginning
- Closing Remarks
- Post-Assessment and Program Evaluation

**Ethics and the Housing and Community Development Commissioner (All Day Wednesday):** Ethics plays a significant role in the life of a commissioner. This seminar increases the commissioner's understanding of professional conduct guidelines, and the ability to recognize and appropriately address ethics-related issues and problems that may occur. Participants learn about industry laws and regulations that may impact ethical conduct, and how to build capacity as a board member. This course, intended for the new commissioner and a refresher for the veteran, uses practical applications and skills assessment exercises to reinforce ethical concepts. (.65 CEUs)

### **Program Topics:**

- Introduction: Global Perspectives on Ethics
- History, Laws and Regulations, Code of Professional Conduct
- Defining Ethics and Ethical Conduct
- Fiduciary Duty, Conflicts of Interest, Ethical Decision Making
- Ethical Dilemmas
- Ethical Leadership

**Registration - must be received no later than October 23, 2020**

# Registration Form



## Commissioners' Fundamentals and Ethics Seminars November 9-11, 2020 Inkster, Michigan

### Registration information

Name: \_\_\_\_\_  
(as you would like it to appear on your certificate)

Agency: \_\_\_\_\_

Address \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Amount Enclosed: \_\_\_\_\_ Check Number: \_\_\_\_\_

### Checks Payable to "Michigan NAHRO"

#### Please check one:

Commissioners' Fundamentals only: (Half day Monday and all day Tuesday) - \$350 \_\_\_\_\_ payment enclosed

Commissioners' Ethics only: (All day Wednesday) - \$350 \_\_\_\_\_ payment enclosed

Combined Commissioners' Fundamentals and Ethics: \$600 \_\_\_\_\_ payment enclosed Check# \_\_\_\_\_

Remit Registration and Payment to: Cheryl Anne Farmer  
State Service Officer  
MI NAHRO  
169 Templar Ave.  
Pinckney, MI 48169

**Registrations must be received no later than October 23, 2020**