

Registration Information



Charting the Course

2017 Joint Housing Conference

MI NAHRO • MHDA • UPHO

September 20-22, 2017

**Crystal Mountain Resort
Thompsonville, Michigan**



2017 Joint Housing Conference

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Conference Agenda

Wednesday, September 20, 2017

10:00 a.m.

MHDA Board Meeting

Lee Talmage, MHDA President

10:00 a.m.

2017 Joint Housing GOLF SCRAMBLE

Everyone welcome . . . men, ladies, and golfers of all abilities! Contact Cheryl Anne Farmer at 734.498.2493 or minahro@minahro.org for details and to reserve a spot before September 8, 2015.

Betsie Valley, 18 Holes with a cart, \$40/person

1:00 p.m. - 4:30 p.m.

Afternoon Roundtables

As always we have our traditional “round table discussions” on Wednesday afternoon where all of your questions are sure to be answered! If you have never been to our round table it’s a “do not miss” event! You will most definitely learn something.

5:00 p.m. - 10:00 p.m. Exhibitor Set-Up

6:00 p.m. - 9:00 p.m.

MI NAHRO Executive Board Meeting
President Lorri Brookman Presiding

Thursday, September 21, 2017

8:00 a.m. - 8:30 a.m.	Registration and Continental Breakfast	
8:30 a.m. - 10:00 a.m.		
General Track	General Track	Maintenance Track
IT Management and Security Best Practices <i>Patrick Casey, Visicom Services</i> IT Security topics to include: Ransomware, Phishing and other evolving IT Security threats, Key strategies every organization can take to improve IT Security Balancing security, usability, and cost. IT Management & Best Practices Topics to include: Investing in IT will save your organization money, The key components of an effective IT Management Strategy, How to evaluate your IT Infrastructure / Service Provider, and Cost effective business continuity strategies.	HCV: SEMAP Revisions and UPCS-V <i>Georgie Banna, NAHRO</i> Curious about what HUD is working on with SEMAP and UPCS-V? This session will review potential changes to the SEMAP methodology and procedures. The latest information of the UPCS-V demonstration will also be covered including the current protocol and processes. Bring your questions about the future direction of the Housing Choice Voucher program.	Maintenance Roundtables Facilitators: <i>Bruce Johnston,</i> <i>Chris “Chip” Winchowski, Bessemer Housing Commission</i> Topics to be discussed will be Pre and post REAC Inspection, including appeal process, energy savings implementation for electric, gas, and water, smoke-free housing and how it effects maintenance: turn around time and budget.
10:00 a.m. - 10:30 a.m.	Break with Vendors	

THANK YOU!!!

Bronze Sponsor



Lunch Sponsor



General Track		General Track 2		Maintenance Track
10:30 a.m. - 12:00 p.m.				
<p>Open Meetings Act Hurticene Hardaway, Detroit Housing Commission</p> <p>What do you do if unruly residents and members of the public appear at a Board meeting at which an unpopular position is being considered? How do you retain control of the meeting? When can you remove a person from a meeting? Can you go into closed session to avoid having the residents hear the discussion? Can you recess the meeting to another day without reposting a public notice of the meeting? Can you require everyone present to sign in with name and address? These and other issues will be addressed in this session which will begin with a presentation on Michigan's Open Meetings Act ("Act") requirements for public bodies and end with a mock Board meeting at which the Act's requirements will be demonstrated. Come witness this humorous demonstration of how not to run a Board meeting.</p>		<p>HUD Mandate on adopting a Smoking Policy by August 2018 Jim Bergman, Smoke-Free Environments Law Project Sheri Graham, Bessemer Housing Commission</p> <p>Smoke-free public housing is a reality with the final rule, effective February 3, 2017. PHAs must implement smoke-free policies within 18 months, and those agencies with already existing policies must insure those policies are in line with the final rule. Jim Bergman, Attorney and Co-Director at the Center for Social Gerontology in Ann Arbor, Michigan has been instrumental in leading dozens of Michigan agencies through the process of deliberation and smoke-free policy development over the past decade. Join Mr. Bergman and co-presenter Sheri Graham for guidance on provisions within the rule, resident engagement in policy formation and implementation, and successful enforcement practices.</p>		<p>Maintenance Roundtables Continued... Discuss challenging maintenance issues you have had at your properties. Come and share your time saving ideas and other maintenance secrets.</p>
12:00 p.m. - 1:30 p.m.		Lunch		
1:30 p.m. - 3:00 p.m.				
General Track		General Track 2	Commissioners Track	Training Track
<p>Liar Liar! DJ Newman, Grand Slam Investigations, LLC Kim Johnson, Mt. Pleasant Housing Commission</p> <p>It's an unfortunate reality that some tenants are less than truthful when communicating with housing commission staff. Private Investigator and owner of Grand Slam Investigations, DJ Newman and Mt. Pleasant Housing Commission's, Kim Johnson, have teamed up to offer you an informative presentation on what they have done to combat this problem. Learn about the information a private investigator can gather for you to help take action against tenants who mis-report, underreport, or just plain don't report. Topics to be covered: Why hiring a PI is better than waiting for HUD to help, Video Surveillance, Report Writing, Things a private investigator can do that police can't, and we will look at some real life cases.</p>		<p>"SAS 132, the on going quest" John C DiPiero, C.P.A.</p> <p>The American Institute of Certified Public Accountants (AICPA) has always assumed an organization is a going concern; now you make the call! Organizations are now expected to determine whether their agency is a going concern or facing financial demise. This session will provide tools to determine the financial viability of your organization. Please join John C. DiPiero, C.P.A., on this quest!!</p>	<p>Commissioners Roundtables Sharon Carlson, Belding Housing Commission</p> <p>This popular session is informally structured, giving commissioners an opportunity to share thoughts, converse and ask questions among peers. Whether a seasoned commissioner or someone newly appointed to serve, this session is guaranteed to provide good dialogue and meaningful information to consider and take back to your agency. Executive Directors may also benefit from this session</p>	<p>Procurement & Contract Management Seminar Jim Inglis, Livonia Housing Commission</p> <p>Procurement and Contract Administration is a must for Executive Directors, Property Management and Maintenance staff. Numerous Housing Commissions have been cited for improper procurement including open and fair competition, proper bidding methods, procuring professional services and administering construction contracts. This session will provide an overview of 24 CFR Part 85.36, HUD Handbook 7460.8 Rev. 2 and 2 CFR 200 and an overview of the Capital Fund Final Rule and what to incorporate into your Housing Commission Procurement Policy!</p>
3:00 p.m. - 3:30 p.m.		Break with Vendors		

3:30 p.m. - 5:00 p.m.			
Implanting HOTMA for PH & HCV Georgie Bana, NAHRO The Housing Opportunity Through Modernization Act of 2016 (HOTMA) was signed into law with unanimous, bipartisan support from Congress just over a year ago. HUD began the process of implementing the provisions in HOTMA, many PHAs might be wondering how they will be impacted. Join Georgie Banna, National NAHRO's Director of Policy and Program Development as he will discuss provisions included in HOTMA, HUD's implementation progress and timeline, and what NAHRO is doing to help HUD move forward.	Informal Hearing Process Amy Thomas, Staff Attorney, Lakeshore Legal Aid Come learn about the circumstances which require an informal hearing, the timing of informal hearings, the informal hearing process, applications in practice do's and don'ts for Attorneys and do's and don'ts for hearing officers.	Commissioners Roundtables Continued...	Procurement & Contract Management Seminar Continued...
6:00 p.m. - 9:00 p.m	Vendor Reception & Entertainment Join us at our vendor hospitality reception. We guarantee that the Crystal Coaster Alpine Slide will take your breath away! Ride the Loki Quad chairlift to the top of the mountain, hop on a specially-designed sled, and cruise down one of two parallel 1,700-foot-long curved tracks. You control the speed in this action-packed thrill ride with dips, high-bank turns, and spectacular views. After everyone has had a chance to take a ride, we will gather with our vendors to do our BINGO drawing. You will not want to miss this!		

Friday, September 22, 2017

8:00 a.m. - 9:00 a.m.	Breakfast & MI NAHRO Business Meeting
9:00 a.m. - 11:00 a.m.	HUD Update - Doug Gordon
10:00 a.m. - 12:00 p.m.	Procurement & Contract Management Seminar continued...



REGISTRATION FORM

September 20-22

MI NAHRO • MHDA • UPHO

2017 Joint Housing Conference

Please fill out the information requested below. Please print clearly.

REGISTRANT INFORMATION

Name

Title

Agency

Address

City/State/ZIP

Phone

Email

Dietary Restrictions

REGISTRATION FEES

Registration fees include refreshment breaks, Thursday lunch and hospitality and Friday breakfast. Early registration rates apply to all registrations received by the office no later than **September 6, 2017**. All registrations received after **September 6, 2017** will be charged a **\$25 late registration fee**.

Executive Directors attending their first Michigan NAHRO Conference may be eligible to have the fee waived. Please contact Angela Stephens at 616.642.9832 to see if you qualify for a free conference.

FULL CONFERENCE:

ONLY CHOOSE ONE

	Early	Late
Member (MI NAHRO, MHDA, UPHO)	<input type="checkbox"/> \$175	<input type="checkbox"/> \$200
Non-Member	<input type="checkbox"/> \$200	<input type="checkbox"/> \$225
Guest (i.e. Spouse)	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125

Included in all registration: Wednesday afternoon break. Thursday continental, lunch and hospitality and Friday breakfast.

Charting the Course



PLEASE CHECK IF YOU ARE:

- NAHRO Member
- MHDA Member
- UPHO Member
- First-Time Attendee
- Guest

Session Choices:

- Wednesday Roundtables
- General Track
- Commissioner Track
- Maintenance Track
- Procurement & Contract Mgt Seminar

PAYMENT INFORMATION

TOTAL: \$ _____

Please add the section totals and place sum in space provided above.

Check # _____

Please make checks payable to Michigan Chapter of NAHRO.

CANCELLATION POLICY:

Cancellations received 14 days prior to Conference will be refunded less a \$50.00 cancellation fee. NO CANCELLATIONS AFTER **September 6, 2017**. Contact MI NAHRO Service Officer, minahro@minahro.org. Questions? Call the MI NAHRO office at 734.498.2493.

Return registration form and payment to:

MI NAHRO: 169 Templar, Pinckney, MI 48169

Questions: 734.498.2493 minahro@minahro.org

You can also register online at www.minahro.org. or Fax: 734.498.8415



Group Name: Nat'l Assn. Housing & Redevelopment Officials - MI Chapter

Group #: 45X690

Issued: 3/20/17

Dates: September 19, 2017-September 22, 2017

Reservations may be made by calling 1-855-520-2974, by utilizing this form or by booking online at Book Online Here. This is a direct link to the Crystal Mountain online booking system with your group code. If the group code (45X690) does not populate into the online booking system form automatically, it is possible your organization's security settings may be blocking this. In this case, after you click the link and get to the online booking system, you may need to click on the "Have a Special Code?" link and key in your group code (45X690) manually to view the selections for your group.

Reservations must be made by August 21, 2017, reservations received after this date will be taken on a space-available basis and at the prevailing discounted rate. If room type requested is not available, the next available room type and rate will be confirmed. Crystal Mountain does its best to accommodate requests, however cannot guarantee specific rooms/units. Please inquire with reservation staff for additional unit types available beyond those listed.

Check-in: 5:00pm

Check-out: 11:00am

Table with 4 columns: Room, Single/Double Rate, Single/Quad Rate, Indicate 1st & 2nd Choice. Rows include Studio/Hotel Room, Suite, One Bedroom Condo, Two Bedroom Condo, Two Bedroom Cottage/Kinochen, Three Bedroom Condo/Resort Home, and Three Bedroom Cottage/Kinlochen/Bungalow.

*Quoted rates are subject to 6% state tax, 2% local assessment and 9% service fee.

Package Includes: Lodging Only (per unit, per night)

- Up to 2 children ages 17 & under sleep free when occupying same room with 1 paying adult.
There is a \$20.00 plus tax, per person, per night charge for additional adults above the quoted occupancy.
Credit card imprint is required at check-in for all guests.

Deposit / Cancellation Policy: A deposit equal to the first night's lodging is required with each reservation. Please make check or money order payable to Crystal Mountain or include a credit card number below. Do not send cash. Deposit is fully refundable if cancellation is made 14 days prior to your arrival date. Deposits are non-refundable if the cancellation occurs within 14 days of arrival. Modifications to your reservation including changing dates or reducing the length of your stay will result in a charge equal to one night's stay. No refund on unused portion of package stays.

Group #: 45X690

Please Print

Arrival Date: Departure Date: Number of: Adults in Party: Children 17 & under:

Mr. Mrs. Ms. Dr. (circle one): Name :

Address:

City: State: Zip: Telephone #: (Home)

E-mail Address: (Work)

Conference attendees sharing same room:

Special requests: (handicap accessible, etc.):

Would you like to be contacted for lesson, recreation, tee time or spa reservations? Yes No

Signature: Date:

Tax exempt individual: If your agency is tax exempt you may qualify for exemption from the 6% state use tax; reservations are not exempt from the 9% service fee or the 2% assessment. To qualify for exemption please complete the tax exempt form and provide any required documentation. Reservations must be paid with agency funds. If an agency credit card is being used for payment, a credit card authorization form must be completed. In addition we must receive a legible copy of the credit card showing the last 4 digits of the card and the agency name. For your convenience Tax Exempt Instructions are included to provide the specific requirements and where to send your documents. (Personal funds or cash do not qualify for tax exemption)

Agency check enclosed.

Agency credit card completed below (MUST include credit card authorization form).

Please use my personal credit card to guarantee the reservation. Payment with agency funds will be provided prior to arrival.

AUTHORIZATION NOTE: I authorize and acknowledge that all of the charges below will be processed to my payment card as detailed above. (Due to PCI compliance; we can only accept the last 4 digits of the credit card by e-mail- once the reservation is set up a Reservation Agent will call you for the Credit card information).

Credit Card #: Expiration Date: / Billing Zip Code:

Agency or individuals name as it appears on Card:

(Agency credit card or copy MUST be presented upon check in)

Please contact Reservations with any questions at 1-855-520-2974. The information can be provided in the following ways:

Mail to: Crystal Mountain Resort Reservations 12500 Crystal Mountain Drive Thompsonville, MI 49683
Fax to: 231-378-4879
Email to: reservations@crystallmountain.com



CRYSTAL MOUNTAIN ACCOMMODATIONS

Our accommodations offer a unique guest experience with a variety of different lodging options and conveniently allow houseguests to take advantage of our [houseguest perks](#) during their stay. All accommodations are non-smoking and feature daily stay-over service, air conditioning, satellite television, microwave, coffee maker, toaster, video player, hairdryer, iron and ironing board. Please visit our [Lodging and Package Details](#) and [Resort Map](#) for more information.

Studio Room, Hotel and Suite Options

[PINEHURST STUDIO ROOMS](#) ~ Studio Rooms are nestled among the pines and situated along the 9th fairway of our Betsie Valley golf course. Pinehurst offer a convenient location near Kinlochen and the Buck Quad chairlift, while remaining only a short distance from the village core. ~ Lodging Amenities • Sleeps 2 guests • One queen bed • Private bath with jetted tub in select units • Efficiency kitchen • Two-story building with exterior doorways; no elevator

[HAMLET HOTEL](#) OR [CRYSTAL COLONY HOTEL](#) ~ Hotel accommodations are conveniently located in the heart of the resort near the Kinlochen and Crystal Spa, and just a short distance away from the slopes, Park at Water's Edge and the Crystal Conference Center. ~ Lodging Amenities • Sleeps up to 4 guests • Two queen beds OR one queen bed and one queen Murphy bed • One bath with jetted tub in select units • Efficiency kitchen • Community ice machine available in building • Two or three-story building with interior hallways; no elevator; luggage service available at Front Desk

[INN AT THE MOUNTAIN SUITES](#) ~ Suites are located in the heart of the village core, next to the Crystal Conference Center, across from the Park at Water's Edge Outdoor Pool and close to the slopes. ~ Lodging Amenities • Sleeps up to 4 guests • Private bedroom with king bed • One queen Murphy bed in living area • Private bath with jetted tub for two • Efficiency kitchen • Electronic work station with voice and data ports • Private outdoor balcony • Community ice machine, washer and dryer available in building • Two-story building with interior hallways; has an elevator • *Barrier free accommodations upon request*

1-5 Bedroom Condo Options

[PINEHURST](#) ~ One, two or three Bedroom Condos nestled among the pines and situated along the 9th fairway of our Betsie Valley golf course. Pinehurst boasts beautiful views and offers a convenient location near Kinlochen and the Buck Quad chairlift, while remaining only a short distance from the village core. ~ Lodging Amenities • Sleeps 4-6 guests • Unit layout and bedding configuration varies • 1 or 2 baths • Full kitchen and dining area • Living room with fireplace • Two-story building with exterior doorways; no elevator

[WINTERGREEN](#) ~ One, two or three bedroom condos are beautifully situated along our Betsie Valley golf course and just steps away from the Park at Water's Edge Outdoor Pool, walking distance to the Crystal Conference Center and the slopes. ~ Lodging Amenities • Sleeps 4-8 guests • Unit layout and bedding configuration varies • 1 or 2 baths • Full kitchen and dining area • Living room with fireplace • Private outdoor patio or deck • Washer and dryer in select units • Two-story building with exterior doorways; no elevator

[KINLOCHEN](#) ~ One, two, or three bedroom condos are located just steps from the slopes and the first tee of the Betsie Valley golf course. Kinlochen is home to the Thistle Pub & Grille and the Pro Shop/Nordic Center. ~ Lodging Amenities • Sleeps 6-10 guests • Unit layout and bedding configuration varies • 1 or 2 baths • Full kitchen with dining area • Living room with fireplace • May have a private outdoor deck • Community ice machine, washer and dryer available in building • Three-story building with interior hallways; has an elevator

[MOUNTAINTOP](#) ~ Two bedroom accommodations, with breathtaking panoramic views, and ski-in/ski-out convenience in select units, are perched on the top of Crystal Mountain overlooking the beautiful Betsie River Valley and beyond. ~ Lodging Amenities • Sleeps 8-12 guests • Master bedroom with king • Unit layout and bedding configuration varies bed • Master bath with jetted tub for two • 1 1/2 guest baths • Full kitchen and dining area • Living room with fireplace • Washer and dryer • Walkout deck • Summer private outdoor pool • Three-story building with exterior doorways; no elevator

[MOUNTAINSIDE](#) ~ Located on the side of Crystal Mountain, our four and five bedroom condos are nestled on our Mountain Ridge or Betsie Valley golf courses, these accommodations are perfect for your family retreat. ~ Lodging Amenities • Sleeps 9-14 guests • Unit layout and bedding configuration varies • Master suite with king bed and jetted tub • 2 or 3 guest baths • Full kitchen and dining area • Living room with fireplace • Walkout deck • Gas grill available in the summer • May have a washer and dryer • Two or three-story building with exterior doorways; no elevator.

2-4 Bedroom Stand Alone Home Options

[COTTAGES AT WATER'S EDGE](#) ~ This unique neighborhood offers two and three bedroom cottages surrounded by gently flowing streams and waterscapes, just steps away from the slopes, Park at Water's Edge and Crystal Conference Center. ~ Lodging Amenities • Sleeps 6-9 guests • Master bedroom with king bed • Unit layout and bedding configuration varies • 1 or 2 baths • Full kitchen and dining area • Living room with gas-log fireplace or gas woodstove • Screened porch and sun deck • Washer and dryer • 1 3/4 or 2 baths • One or two-story building with exterior doorways; no elevator

[BUNGALOWS AT CRYSTAL GLEN](#) ~ Three and four bedroom Bungalow residences are located at the base of the slopes and just steps away from Crystal Spa, Peak Pool and Fitness Center, Kinlochen, and the Lodge. ~ Lodging Amenities • Sleeps 9-10 guests • Master bedroom with king bed • Unit layout and bedding configuration varies • 2 or 2 3/4 baths • Full kitchen and dining area • Living room with fireplace • Walkout deck • Washer and dryer • Two-story building with exterior doorways; no elevator

[RESORT HOMES](#) ~ Three and four bedroom private Resort Homes are furnished with all you need for the perfect retreat. Accommodations are located a short drive to the slopes, golf courses and Park at Water's Edge outdoor pool. ~ Lodging Amenities • Sleeps 8-16 guests • Unit layout and bedding configuration varies • 2 or 3 baths • Full kitchen and dining area • Living room with fireplace • Accommodations may have a deck • One to three-story building with exterior doorways; no elevator • *Wireless internet is only available in select resort homes*